



College of Osteopathic Medicine  
SAM HOUSTON STATE UNIVERSITY

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**Element 6.12: COMLEX-USA**

- **6.12-1 Supporting Documentation**
  - COMLEX-USA Related School Policies and Procedures – [link](#)



## 1. GENERAL

This COM grading and exam policy describes the grading system and exam policy for osteopathic medical students at Sam Houston State University.

## 2. GRADING SYSTEM

2.01. Five grades are given in osteopathic medicine courses/blocks/rotations at the SHSU- COM.

The grades are:

- Honors (H): Academic excellence;
- Pass (P): Acceptable performance;
- Subject to Remediation (SR): Unacceptable performance requiring remediation;
- Pass with Remediation (PR): Acceptable performance after remediation; and
- Fail (F): Unacceptable performance requiring repeating a course/block/rotation or dismissal from the program as determined by the Student Promotion and Academic Progress (SPAP) Committee.

## 3. EXAM POLICY

3.01. SHSU-COM requires all students to pass COMLEX-USA Level 1 and Level 2 CE prior to graduation. COMLEX-USA Level 1 shall be initially taken prior to beginning third year rotations. The COM shall determine the compulsory testing window for each Level.

3.02. A student who fails a COMLEX-USA examination will be allowed to finish the current rotation, but is withdrawn from the next rotation. The student must retake the examination after four weeks of involuntary academic leave of absence to study and must successfully complete the COMLEX-USA examination before resuming with the subsequent rotation.

3.03. Aggregated data provided by the National Board of Osteopathic Medical Examiners (NBOME) that includes school-specific performance on COMLEX-USA Level 1, Level 2 CE, and Level 3 shall be reviewed at least annually to assess overall student performance and shall be published on the SHSU-COM website.



## 1. GENERAL

The SHSU-COM graduation policy statement describes graduation requirements, recommendation for promotion and graduation, and maximum length of degree completion for osteopathic medical students at Sam Houston State University.

## 2. GRADUATION REQUIREMENTS

2.01. The degree of Doctor of Osteopathic Medicine (DO) is conferred upon candidates of good moral character who have successfully completed all academic and professional program requirements, satisfied all financial obligations, and completed all graduation requirements.

2.02. Students must pass all pre-clinical course work and clinical rotations to qualify for the Doctor of Osteopathic Medicine (DO) degree.

2.03. Students must pass the National Board of Osteopathic Medical Examiners (NBOME) COMLEX-USA Level 1 and both components of the COMLEX-USA Level 2 examination.

## 3. PROMOTION AND RECOMMENDATION FOR GRADUATION

3.01. The Student Promotion and Academic Progress (SPAP) Committee shall review each student's record to make sure promotion and graduation requirements have been met. The committee will be responsible for promoting students and recommending candidates for graduation.

3.02. The SHSU-COM Faculty Assembly approves students endorsed for graduation by the SPAP Committee and the graduation candidates are presented to the Dean.

## 4. MAXIMUM LENGTH OF DEGREE COMPLETION

4.01. A candidate for a single Doctor of Osteopathic Medicine (DO) degree must complete their education within 150% of the standard time (six years following matriculation), as specified by the American Osteopathic Association (AOA) Commission on Osteopathic College Accreditation (COCA).

**Procedure Title: COMLEX USA**

**Corresponding Policy: SHSU-COM Graduation Policy Statement  
COCA Standard/Element: COCA 6.12 COMLEX-USA**

**Effective: Upon receiving Pre-  
Accreditation Status Revised: January 28,  
2019 Approved: SHSU-COM Executive  
Committee November 24, 2020;  
Revised and Approved: SHSU-COM  
Executive Committee May 2, 2023**

**Description:**

All candidates for the degree of Doctor of Osteopathic Medicine shall meet all requirements set forth in the college catalog as well as achieve passing grades on the NBOME COMLEX-USA Level 1 and Level 2 CE to receive the Doctor of Osteopathic Medicine degree.

<b>Procedure Step/Task</b>		<b>Responsible Party</b>
1.	The college shall provide the NBOME with a roster of all students eligible to sit for COMLEX-USA Level 1 and Level 2-CE	SHSU-COM Educational Affairs
2.	Candidates for the DO degree shall be required to take COMLEX Level 1 prior to entering core clinical clerkships. Students not passing on any attempt shall be subject to review by the SHSU-COM Student Performance and Academic Progress Committee and may be removed from clinical clerkships at the discretion of the SHSU-COM Dean or her/his designee until the exam is remediated (see Academic Policy Statement 910312 - Academic Probation, Suspension, and Termination).	SHSU-COM Dean, SHSU-COM Student Performance Committee
3.	In addition to requirements set forth in the college catalog, candidates for the DO degree shall be required to achieve a passing grade on COMLEX Level 2-CE and be eligible for graduation.	SHSU-COM Students
4.	Cumulative data provided by the NBOME that includes school-specific performance on COMLEX Levels 1, 2-CE, and 3 shall be reviewed at least annually to assess overall student performance and shall be published on the college's website.	SHSU-COM Curriculum Committee
5.	In order to assure acquisition of core competence, curricular content and instructional design shall be subject to revision based in part upon COMLEX performance.	SHSU-COM Curriculum Committee